

Trustee Policy

Appointment of Trustees

A minimum of four Members of the Executive Committee shall be required to be Trustees of the Society. Trustees shall be appointed by agreement at the first Executive Committee meeting following the AGM. Trustees must act reasonably and with a high standard of care. Trustees who cause loss to the Society through lack of care or dishonesty may be required to repay the loss from their own pockets. They must never place themselves in a position where personal interest might conflict with their interests as Trustees.

Each Trustee shall retire with effect from the conclusion of the next AGM after his or her appointment but shall be eligible for re-appointment.

A Trustee must be a member of the Rustington Players Committee.

Conflict of interest

A Charity Trustee will:

Declare the nature and extent of any interest, direct or indirect, which he or she has in a proposed transaction or arrangement with the charity or in any transaction or arrangement entered into by the charity which has not previously been declared and

Absent himself or herself from any discussions of the charity Trustees in which it is possible that a conflict will arise between his or her duty to act solely in the interests of the charity and any personal interest including but not limited to any personal financial interest.

A Trustee may not sit on the committee of any other dramatic society, though they can be an active member of another society.

Trustees cannot claim expenses but may have re-imburement for purchases with a receipt which must be agreed by the treasurer.

Trustees may not authorise a person to exercise any of their asset management functions as their agent except by an agreement which is in or evidenced in writing.

Powers of Trustees

The Trustees shall manage the business of the charity and have the following powers in order to further the objects (but not for any other purpose)

To raise funds. In doing so, the Trustees must not undertake any permanent trading activity and must comply with any relevant statutory regulations.

To buy, take on lease or in exchange, hire or otherwise acquire any property and to maintain and equip it for use;

To sell, lease, or otherwise dispose of all or any part of the property belonging to the charity complying with the appropriate sections of the Charity Act 2011.

To co-operate with other charities, voluntary bodies and statutory authorities and to exchange information and advice with them;

To establish or support any charitable trusts, associations or institutions formed for any of the charitable purposes included in the objects;

To set aside income as a reserve against future expenditure.

To obtain and pay for goods and services as are necessary for carrying out the work of the charity.

To open and operate such bank and other accounts as the Trustees consider necessary and to invest funds.

To appoint and constitute such advisory sub committees as the Executive Committee may think fit.

To do all such lawful things as are necessary for the achievement of the objects.

The Trustees must formulate any guidance given in the policy statements with a view to ensuring that the functions will be exercised in the best interests of the charity

Dated

Signed